

# Electronic Course Registration (eCR) Guide for Full-Time Undergraduate Programmes

Step-by-step Guide to Completing eCR

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#### STEP-BY-STEP GUIDE TO COMPLETING eCR

#### 1. Workstation Configuration

You should preferably have a PC with internet connectivity running on Microsoft Edge, Firefox or Chrome (best viewed).

#### 2. Accessing eCR page

### • Enter the Singapore University of Social Sciences (SUSS) website's URL: <u>http://www.suss.edu.sg</u>.

SUSS Homepage will appear (Figure A). On the top right corner, *click* on '*Login*' and select '*Student Portal*'.



Figure A – Accessing Student Portal

• Login screen will appear (Figure B). Key in User ID and Password, then click 'LOGIN'.

Login as	Student	~
L Us	er ID	
lser ID is req	uired	
Pa:	ssword	
assword is r		Forgot Password?   Forgot User ID
LOGIN	welco to the new SU	Forgot Password?   Forgot User ID ME SS Portal
LOGIN • If you Appli MyM • Porta	equired WELCO to the new SU have problems logging in as Ass cant, please click here. If the issue ail Support. I is best viewed with Google Chro	Forgot Password?   Forgot User ID' ME SS Portal pociate/Student/Alumnus/CEX as still persist, please contact me.

Figure B – Student Portal Login Screen

#### NOTES:

- After 60 minutes of no-activity upon logging in, you will be logged out automatically.
- If you have forgotten your password, please click on 'Forget Password'.

• Upon successful login to your Student Portal, you will see the following page (Figure C). Click on '*E-Services*'.

SUSS	E	MENU		SUSS Student Portal							
SINGAPORE UNIVERSITY OF SOCIAL SCIENCES	News & Notices										
Student Portal	Sear	ch									
	Folders			Inbox 🗸							
	Filters			All O Unread O Urgent O Must Read O Date Last One Week							
CHANGE PASSWORD	Subjec	t									
LOGOUT	٩	SEARCH									
Important Deadlines	Coor	oh Doouli	•								
Advisory Notos	Sear	ch Result	5								
News & Notices		Unread	Post Date	Subject							
My Mail			27/09/2021	Stand a chance to win an IPad with SAGE Journals!							
E-Services		$\checkmark$	25/09/2021	A Regular Antigen Rapid Test (ART) Regime for Student							
Canvas			24/09/2021	MUST READ: [MUST READ] Electronic Course Registration (eCR) for Jan 2022 Semester (Part-time Students)							
Contact Us		-									
Ask A Question		$\searrow$	23/09/2021	[HIRING] UAE Singapore Business Council is looking for a Full Time Admin Executive							
Student Handbook (PartTime)		$\checkmark$	23/09/2021	MUST READ: Notice on NUS Course Application for January 2022 Semester							

Figure C – Student Portal

- Once the Student e-Services page is loaded (Figure D), you can click on 2–'e-Course Registration' during the registration period to register for your courses. You can also click to view your 1–'Student Academic Profile', 3–'Student Academic Progression' or the 4–'Curriculum Plan' from the side panel of this page.
- Please note that you are required to complete e-Course Evaluation prior to eCR commencement. If e-Course Evaluation has not been done, a prompt will appear to remind you and you will not be able to proceed to eCR. The e-Course Evaluation page can be accessed via the (5)-'e-Course Evaluation' link on the left panel of the student portal.

Welcome	your last login was on 10/08/2023 12:58:00 PM.	og out
Student eService	Full Time eCourse registration is open between 2023/09/07 03:00:00 PM and 2023/11/19 11:59:00 PM.	
Restart Ackno		
Graduation Fil	Study Plans	
-Minor Declarat	1. For Accounting students, please download your Study Plan here.	
Government F Subsidy (only Postgrad Stud	<ul> <li>PR 2. For Finance students, please download your Study Plan <u>here</u>.</li> </ul>	
eCourse Regis	3. For Marketing students, please download your Study Plan here.	
3 Student Acade eCourse Offer Confirmation	4. For Human Resource Management students, please download your Study Plan here.	
-View Exam Re	5. For Supply Chain Management students, please download your Study Plan here.	
Pass/Fail Com Application View Curriculu	6. For Social Work students, please download your Study Plan here.	
Course Materia Application	er 7. For Business Analytics students, please download your Study Plan here.	
-Event Service	8. For Early Childhood Education students, please download your Study Plan here.	
Full Time Scho Financial Aid e View Outstand Make ePaymer	ion ice and 9. For Public Safety and Security students, please download your Study Plan here.	
-View All Invoid	relpts Timetables	
Course Timeta	10. SUSS Core Unrestricted Elective may be fulfilled through evening courses that are not part of your major or minor. Please view the list of evening courses and class timetables here.	
Plagiarism Cas Personalized E	ion 11. Please click here for SSC/CIEL course schedule.	
Timetable Application for	12. Please click here for BUS490 schedule.	
Grade Appeal	13. Please click here for examination timetable.	
Examination Challenge Exa	14. Please note that the instructors for specific T-Groups may be subjected to change. (CEX)	
Personalized E Timetable Application for B-Deduction App Grade Appeal Application for Examination Challenge Exa Portal	ion       11. Please click here for SSC/CIEL course schedule.         12. Please click here for BUS490 schedule.         am       13. Please click here for examination timetable.         ss       14. Please note that the instructors for specific T-Groups may be subjected to change.         cext       14. Please note that the instructors for specific T-Groups may be subjected to change.	

Figure D – eServices Main Page

• To start eCR, please click on "*Proceed with eCR Submission*" at the bottom of the page.

Student eService	E-II Time eCourse regist	ration is open hebueen 2023/09/	/07 03-00:00 PM and 2023/11/16 11:55	-00 PM								
-Student Self Service	run mile ecourse regist											
Restart Acknowledgement												
-Student Academic Profile	Study Plans											
-Graduation Filing	1 For Accounting stur	ente please download vour	Study Plan bere									
Minor Declaration	1. T of Piccounting and	denta, preuse download your c	Slody Filan <u>Here</u> .									
-Subsidy (only for SC/SPR Postgrad Students)	2. For Finance studen	nts, please download your Stud	dy Plan <u>here</u> .									
-eCourse Registration	<ol><li>For Marketing stude</li></ol>	ents, please download your St	tudy Plan <u>here</u> .									
-Student Academic Progressio	<sup>n</sup> 4 For Human Porour	no Managament students, pla	aco download your Study Plan horo									
eCourse Offer and	4.1011101101101100000	co management stademe, pre-	ase dominada your clady r lan <u>mere</u> .									
-View Exam Result	5. For Supply Chain N	Aanagement students, please	download your Study Plan here.									
Pass/Fail Conversion Application	6. For Social Work stu	idents, please download your	Study Plan here.									
-View Curriculum Plan Course Materials Courier	7. For Business Analy	tics students, please downloa	d your Study Plan <u>here</u> .									
Application -Event Service Online	8. For Early Childhoor	d Education students, please o	download your Study Plan <u>here</u> .									
Full Time Scholarship / Financial Aid eApplication	9. For Public Safety a	nd Security students, please d	download your Study Plan here.									
View Outstanding Invoice and Make ePayment	Timetables											
View All Invoices / Receipts	10. SUSS Core Unres	stricted Elective may be fulfille	d through evening courses that are not	t part of your major or minor	Please view the list of evening course	s and class timetables here.						
-Course Timetable	11. Please click here t	for SSC/CIEL course schedule	9.									
Plagiarism Case Personalized Examination	12. Please click here	for BUS490 schedule.										
Timetable Application for Mark	13. Please cick here for examination investible.											
Deduction Appeal / Exam Grade Appeal     Application for Overcose	14. Please note that the instructors for specific T-Groups may be subjected to change.											
Examination Challenge Examination (CEX)	Guides and FAQs											
Portal	15. Please click here	for eCR Guide.										
	16. Please click here	for eCR FAQs.										
	17. Please click here	for Online Courses FAQs.										
	18. Please click here	for the Guide on how to read y	your Academic Profile and CU Summan	ry.								
-	Proceed to select cour	rses Proceed to Drop Resit		Number of Atte	mpts Left: 5							
	CU Summary											
	Total CU Requireme	nt for Graduation:	2	100								
	Graduation Requires	ments 1 met?	N	lo.								
	Graduation Require	ments 2 met?	N	10								
	Graduation Require	ments 3 met?	N	10								
	Graduation Requir	ement 1 : Ucore/SUSS Co	ore (Total Required is 40.0)									
	Requirement ID	Course/Ucore	Course Type	Level	CU Required	CU Completed	CU Currently Pursuing	CU Outstanding				
	FTACC-0127	UCORE	COMMON CORE		10	10.00	0	0				

Figure E – Commencing eCR

#### 3. Commencing eCR Selection

• Navigating eCR Page

Welcome your last l	ogin was on	02/10/2023 10:36:14 AM.									Log out			
Student eService														
-Student Self Service	Important N	lotes:												
-Restart Acknowledgement														
Student Academic Profile	1. All Examin	ations for January 2024 semester will be conducted or	campus. More details will be	e shared closer t	o the date.									
-Graduation Filing	Outstandi	ng Resit Courses												
Government Funding or	Course Cod	le Course Name	Course	Гуре	Credit Un	iits I	ast Attempted Semester	Exam T	imetable	e :				
Subsidy (only for SC/SPR	LOG305	International Trade Law	COMPULS	SORY	5	2023/01		22 Apr 3	2024;01:0	00 PM - 03	:00 PM			
Postgrad Students)	Prescribed	d Courses for 2024/01												
Student Academic Progression	Constantin days													
eCourse Offer and	Course	Course Name	Course Type	CII	Course	- I change Comme	Session Information	Provide and	I change	Augustation	In the second seco			
View Exam Result	Code	Course Hume	course type	co	Category	Class Group	class riming	Faculties	Size	Quota	Exam Timetable			
Pass/Fail Conversion								FOR WOON MIL						
Application	106355	Air Freight Management	FLF	5	FA	I IG01	100100130 AM - 11130 AM	FONG WOON TIM	30	35	25 Apr 2024;10:00 AM - 12:00 PM			
Course Materials Courier						TG02	Fri:03:30 PM - 06:30 PM	BANNA GOVARDHANA RAO	40	40	25 Apr 2024;10:00 AM - 12:00 PM			
Application								MARTA CECTURA						
Event Service Online		2 000 00 2 00 000				TG01	Mon:03:30 PM - 06:30 PM	ROJAS LOPEZ	36	36	ECA			
Financial Aid eApplication	LOG363	Geospatial Analytics for Decision-Making	ELE	5	FA	T TG02	Thu: 12:00 PM - 03:00 PM	MARIA CECILIA	36	36	FCA			
View Outstanding Invoice and Make ePayment			ROJAS LOPEZ	50	50									
-View All Invoices / Receipts														
-e-Course Evaluation	Major Cou	irses												
-Course Timetable	Carriero						Session Information	n						
-Plagiarism Case	Course	Course Name	Course Type	cu	Course	Class Grou	p Class Timing	Faculties	Clas	s Availa	ble Exam Timetable			
Personalized Examination Timetable	coure				Category				Size Quo					
Application for Mark						CRN01 CRN01 - Sat.Wed		N/A	1 N/A		24 Apr 2024:10:00 AM - 12:00 PM			
Grade Appeal	EC0202	Economic Ideas and Models for Business	ELE	5	FA	0 00000	CDN02 - Eat Wed	A1/A		N/A	24 Apr 2024/10/00 AM - 12/00 PM			
Application for Overseas Examination					B	CI CRIVE	Childe - Settines	N/A		N/A	24 Apr 2024, 10:00 APr - 12:00 PM			
Challenge Examination (CEX)		and the second	and a start of the		-	CRN01	CRN01 - Wed	N/A	1	N/A	ECA			
Fortan	ENG233	Internet of Things (IoT)	ELE	5	FA	CRN02	CRN02 - Wed	N/A	1	N/A	ECA			
	HRM203	Human Behaviour in Ornanisations	FLF	5	FA	CRN01	CRN01 CRN01 - Wed		1	N/A	24 Apr 2024;07:00 PM - 09:00 PM			
						CRN02	CRN02 - Thu	N/A	1	N/A	24 Apr 2024;07:00 PM - 09:00 PM			
						CRN01	CRN01 - Mon	N/A	1	N/A				
						CRN02	CRN02 - Tue	N/A	1	N/A				
						CRN03	CRN03 - Thu	N/A	1	N/A				
							round rol							
	NC0111	Work and Learning in a Changing World	UCore-CCO	2.50	FA	CKN04	SROVA - FU	TVA .		IVA.	-			
						CRN05	CRN05 - Tue	N/A	1	N/A	·			
						CRN06	CRN06 - Thu	N/A	1 N/	N/A				
						CRN07	CRN07 - Fri	N/A		N/A				
						CRN08	CRN08 - Sat	N/A	1	N/A				
	NC0112	Peak Performance	UCore-CCO	2.50	FA	CRN09	CRN09 - Tue - [Special Sem]	N/A	1	N/A	TBC			
						CRN10	CRN10 - Thu - [Special Sem]	N/A	1	N/A	TBC			
	GSP100 Co	ourse(s)												
	SP100 Course(s) Session Information													
	Discipline	Course Name*	1	Course Flag - 1	ype	CU Course	Category Class Group Class Timing	Faculties Class Size Av	vailable	Quota Exi	am Timetable Action			
C-					Th (F									
			In second stress of the second	O FREE ELECT	IVE		CONST. The							
	SOCIAL WO	COS109 - Micro-skills for Inter-	views and Home-visits	O UCORE-SUS	S CORE UNRESTR	AICTED 5 FA	CRN01 - Thu	N/A 1 N/	A	25	Apr 2024;07:00 PM - 09:00 PM Save Cancel			
				O ~ GENERAL	ELECTIVE ~									
,	400													
3	Selected Mi	nor:	MNMTM	- Maritime Mar	agement									
	Minor Cour	rses												
1							Cassion Tale							
	Course	Course Name	Course Type	cu	Course	Class Group	Class Timing	Faculties	Class	Available	Exam Timetable			
	code				Category	Class Group		- acuroes	Size	Quota	Louis finiciable			
	106331	Shipping Contracts and Management	MIC	5	FA	CBN01	CRN01 - En	N/A	1	N/A	19 Apr 2024:10:00 AM - 12:00 PM			
		and the standard and the subgenters				Course	ALDERA, 2011			~~~				
	LOG333	Shipping Finance Management and Analytics	MIC	5	FA	CRN01	CRN01 - Fri	N/A	1	N/A	26 Apr 2024;10:00 AM - 12:00 PM			
						CONOL	C0101 - Tur	84/6		N/A	22 Apr 2024/01/00 PM - 02/00 PM			
	LOG353	Ocean Freight Management	MIC	5	FA		Shines - 100	N/A	-	ne A	23 Apr 2024;01:00 PM - 03:00 PM			
						CRN02	CRN02 - Tue	N/A	1	N/A	23 Apr 2024;01:00 PM - 03:00 PM			
	Submit Regi	stration												

Figure F – eCR Course Selection Page

#### With reference to Figure F:

- A. Prescribe Courses
  - These courses are prescribe for you according to your Study Plan.
  - Please select the checkbox next to the TG session that you prefer. You are not allowed to select more than one TG per course.

#### B. CRN Hyperlink

- Click on the CRN hyperlink to view the specific course schedule details
- C. General/Free Electives
  - Select your choice of General/Free Elective course via 'Add GSP100 Course'
  - Radio buttons will be available for selection to indicate which course type you want to read this course under (e.g SUSS Core Unrestricted or General/Free Elective or Free Elective (Minor))

#### • Timetable Hyperlink Pop-Up Box

					0	CRN01	CRN01 - Tue
						CRN02	CRN02 - Thu
						CRN03	CRN03 - Fri
						CRN04	CRN04 - Mon
				-		CRN05	CRN05 - Tue
NC0113	Teamwork in the Modern Workplace	UCore-CCU	2.50	FA		CRNICE	CRNOS - Thu
		NCO113 - Teamwork in t	he Modern Workplac		Chitoo	CONVO - TING	
	And a second					CRN07	CRN07 - Fri
	06/05/2024 (Monday	) 07:00PM-10:00PM - ONLINE					
	20/05/2024 (Monday	) 07:00PM-10:00PM - ONLINE			0	CRNOS	CRN08 - Sat
	03/06/2024 (Monday	) 07:00PM-10:00PM - ONLINE				CRN09	CRN09 - Mon - [Special Sem]
	10/06/2024 (Monday	07:00PM-10:00PM - ONLINE			-	C PARTY AND	
					U	CRN10	CRN10 - Thu - [Special Sem]
	Cancel						

*Figure H – Pop-up box for timetable schedule* 

The timetable hyperlink pop-up box indicates the dates of the classes, timing and delivery mode of the course run you have selected. Courses with course run meant for special semester will be denoted with special semester as seen in Figure H.

#### • Special Semester

You are only allowed to select up to a maximum of 10cu of Special Semester courses.

#### • Future Resit Courses

If you have future resit course to be offered to you in the next semester, the course(s) will be reflected in the 'Outstanding Resit Courses' section (Figure I) and you are not required to register for them.

1. All Examination	All Examinations for January 2023 semistar will be conducted on campus. More details will be shared closer to the date.													
Outstanding	Julstanding Resit Courses													
Course Code Course Name		Course Type		Credi	it Units	Last Attempted Sem	Last Attempted Semester			Exam Timetable				
BUS204	BUS204 Business Excellence		ELECTIVE		5		2023/01				ECA			
Prescribed (	scribed Courses for 2024/01													
				C		Session Information								
Course Code	Course Name	Course Type	cu	Category		Class Group	Class Timing	Faculties	Class Size	Available Quota	Exam Timetable			
						TG01	Wed:08:30 AM - 11:30 AM	KOH YUAN RUI BRANDON	50	50	ECA			
HRM373	IRM373 Assessment and Selection		5	FA		TG02	Mon:12:00 PM - 03:00 PM	SOH STAR	50	50	ECA			
						TG03	Thu:12:00 PM - 03:00 PM	SOH STAR	50	50	ECA			

Figure I – Example of future resit courses – 5cu Elective course

Do note the outstanding credit units for your programme will set aside credit units for all future resit course(s). Please refer to Figure J & Figure K for better understanding.

Graduation	Graduation Requirement 2 : Non-Ucore (Total Required is 160.0;)												
Requirement ID	Course/Ucore	Course Type	Level	CU Required	CU Completed	CU Currently Pursuing	CU Outstanding						
FTHRM-0032	COURSE	COMPULSORY		85	20	15	50						
FTHRM-0157	COURSE	ELECTIVE		20	5	0	15						
FTHRM-0158	COURSE	~ GENERAL ELECTIVE ~		15	0	10	5						

Figure J – Outstanding CU for Elective Basket – 15cu

-					_				_		
Exc	eed Requirement ID FTH	IRM-0157, Cours	e, ELECT	IVE. Plea	ase i	re-selec	t				
II Examinatio	ns for January 2023 semester will be conducted on camp	ous. More details will be shared close	r to the date.								
tstanding	Resit Courses										
urse Code	Course Name	0	ourse Type		Credit	Units	Last Attempted Seme	ester			Exam Timetable
iszow	Business Excellence		ECHIVE		5		2023/01				ECA
escribed C	ourses for 2024/01										
urse Code	Course Name	Course Type	cu	Course Category	_	Class Group	Session Informat	Faculties	Class	Available Quota	Exam Timetable
						TG01	Wed:08:30 AM - 11:30 AM	KOH YUAN RUI BRANDON	50	50	ECA
373	Assessment and Selection	COM	5	FA		TG02	Mon:12:00 PM - 03:00 PM	SOH STAR	50	50	ECA
						TG03	Thu:12:00 PM - 03:00 PM	SOH STAR	50	50	ECA
					0	TG01	Tue:12:00 PM - 03:00 PM	N/A	50	50	22 Apr 2024:01:00 PM - 03:00 PM
1313	Total Reward Design and Management	COM	5	FA		TG02	Thu:12:00 PM - 03:00 PM	N/A	50	50	22 Apr 2024;01:00 PM - 03:00 PM
						TG03	Thu:03:30 PM - 06:30 PM	N/A	50	50	22 Apr 2024;01:00 PM - 03:00 PM
						TG01	Tue:08:30 AM - 11:30 AM	XU WEIBIAO	35	35	22 Apr 2024:01:00 PM - 03:00 PM
1						TG02	Tue: 12:00 PM - 03:00 PM	LIM YOUNG SAIN JOSEPH	35	35	22 Apr 2024:01:00 PM - 03:00 PM
203	Essentials of Financial Management	ELE	5	FA		TG03	Thu:08:30 AM - 11:30 AM	LIM YOUNG SAIN JOSEPH	35	35	22 Apr 2024:01:00 PM - 03:00 PM
						TG04	Thu:08:30 AM - 11:30 AM	DING QINXU	35	35	22 Apr 2024;01:00 PM - 03:00 PM
jor Course	15										
urse Code	Course Name	Course Type	cu	Course		Chara Carro	Session Inform	ation	ch	a lauritat	to From Translation
				Category		Class Group	Class Timing	Pacuntes	Size	Quota	
M233	Training and Development	COM	5	RPT		CRN01	CRN01 - Tue	N/A	1	N/A	23 Apr 2024:04:00 PM - 06:00 PM
						CRN01	CRN01 - Wed	N/A	1	N/A	ECA
M331	Talent Management	COM	5	FA		CRN02	CRN02 - Tue	N/A	1	N/A	ECA
м333	Performance Management	СОМ	5	FA	0	CRN01	CRN01 - Thu	N/A	1	N/A	18 Apr 2024:07:00 PM - 09:00 PM
4261	Work Methystics			EA		CRN01	CRN01 - Mon	N/A	1	N/A	ECA
M201	work Motivation	c.c	3	10		CRN02	CRN02 - Mon	N/A	1	N/A	ECA
4318	Human Capital Measurement	ELE	5	FA		CRN01	CRN01 - Tue	N/A	1	N/A	16 Apr 2024;10:00 AM - 12:00 PM
						CRN01	CRN01 - Thu	N/A	1	N/A	ECA
M358	Diversity and Inclusion in the Workplace	ELE	5	FA		CRN02	CRN02 - Tue	N/A	1	N/A	ECA
				-		CRN01	CRN01 - Fri	N/A	1	N/A	ECA
m3/5	Interviewing lechniques	ele	3	10		CRN02	CRN02 - Tue	N/A	1	N/A	ECA

*Figure K – Selected a total of 15cu Elective courses on top of a 5cu Outstanding Resit* 

Error Prompt upon submission as total number of courses selected is more than outstanding CU for Elective Basket

#### Drop Resit course(s)

If you would like to drop the resit course(s) offered to you (with reference to Figure L)

- Step 1: Click on the "Proceed to Drop Resit" button on the first page of eCR
- Step 2: Once you have clicked on this button, a list of future resit course(s) that will be offered to you will appear.
- Step 3: Click on the future resit course(s) which you would like to drop and indicate the reason for dropping the course(s).
- Step 4: Upon clicking the "Proceed to Drop Resit" button, a warning prompt will appear to remind you that this action is irreversible. To confirm, you can click on the "Ok" button.

Postgrad Students)														
-eCourse Registration	<ol><li>For Marketing students, please download your</li></ol>	Study Plan here.												
-Student Academic Progression														
ecourse offer and Confirmation	<ol><li>For Human Resource Management students, p</li></ol>	blease download your Study Plan here	<u>e</u> .											
-View Exam Result	5 For Supply Chain Management students, please	e download your Study Plan here												
Pass/Fail Conversion	o. Tor ouppry onair management students, pleat	se download your olddy'r lair <u>nere</u> .												
Application	6. For Social Work students, please download vo	ur Study Plan here.												
-View Curriculum Plan	.1													
Application	7. For Business Analytics students, please downlo	oad your Study Plan here.												
Event Service Online	8. For Early Childhood Education students, pleas	e download vour Study Plan here.												
Financial Aid eApplication														
View Outstanding Invoice and Make ePayment	9. For Public Safety and Security students, please	e download your Study Plan <u>here</u> .												
-View All Invoices / Receipts	Timetables													
-e-Course Evaluation														
-Course Timetable	<ol><li>SUSS Core Unrestricted Elective may be fulfi</li></ol>	lled through evening courses that are	not part of your major of	or minor. Please	view the list of	of evening co	ourses and class timetab	les <u>here</u> .						
-Plagiarism Case	11. Please click here for SSC/CIEL course sched	ule.												
Timetable Application for Mark	12. Please click here for BUS490 schedule.													
Deduction Appeal / Exam Grade Appeal	13. Please click here for examination timetable.													
Application for Overseas Examination	14. Please note that the instructors for specific T-	Groups may be subjected to change.												
Challenge Examination (CEX) Portal	Guides and FAQs	Guides and FAQs												
	15. Please click here for eCR Guide.													
	16. Please click here for eCR FAQs.													
	17. Please click here for Online Courses FAQs.													
	18. Please click here for the Guide on how to read	d your Academic Profile and CU Sum	mary.											
	Proceed to select courses Proceed to Drop Resit	Number of Atte	empts Left:5											
	CU Summary													
		Please be reminded that once you have dro	opped the "Resit" course(s).											
		the status of the course will be a "Repeat" in	n the next course											
Velcome your last logi	in was on 02/10/2023 10:45:22 AM.	registration. Are you sure you want to proce	eed?					Log out						
Student eService														
-Student Self Service Intake	6		OK Cancel											
-Restart Acknowledgement Student Na	ame													
Canduation Edina Student PI	/Passport No.													
-Minor Declaration 2 Future Re	sit Courses													
Government Funding or			A	F-105				1						
-Subsidy (only for SC/SPR Postorad Students)	a course(s)	Course Type	Credit Units	IS OCOPE	Category	Drop	Reason	-						
-eCourse Registration	sensing for securion making and control	COMPULSORY	5	no	RESIT	<u> </u>	Choosing another Course	J						
Student Academic Progression eCourse Offer and Confirmation	Drop Courses Cancel													
-View Exam Result														

Figure L – Drop Resit Function

#### • Minor Courses

If you have already declared your Minor selection and would like to select Minor courses, you can select your preferred Minor courses under the Minor Courses section (Figure M).

Prescrib	ed Courses for 2024/01											
							Session Information					
Course Code	Course Name	Course Type	CU	Course Category		Class Group	Class Timing	Faculties	Class Size	Available Quota	Exam Timetable	
PSS303	Transnational Crime and Globalisation	СОМ	5	FA		TG01	Wed:12:00 PM - 03:00 PM	OMER ALI SAIFUDEEN	50	50	26 Apr 2024;10:00 AM - 1	2:00 PM
						TG02	Fri;12:00 PM - 03:00 PM	SOH KEE HEAN	50	50	26 Apr 2024;10:00 AM - 1	2:00 PM
TG01 Mon;12:00 PM - 03:00 PM									50	50	-	
PSS309	Cybercrime	СОМ	5	FA		TG02	Tue;12:00 PM - 03:00 PM	RICHARD WILLIAM HUMPHRIES	50	50	-	
GSP100 Discipline	Course(s) 2 Course Name* Course Flag - T	ype CU Cou	rse Catego	ry Cla	ss G	roup	Session Informati Class Timing Faculties C	on lass Size Avai	lable Q	įuota	Exam Timetable	Action
Selected	Minor:	MMCM -	Crisis Man	agement								
Minor Co	ourses											
Course	Course Name	Course Ture	<b>C</b> 11	Course	_		Session Information					
Code	Course Name	course type	CU	Category		Class Group	Class Timing	Faculties	Class Size	Available Quota	Exam Timetable	
						CRN01	CRN01 - Thu	N/A	1	N/A	ECA	
PSS219	Public Safety and Security in Singapore	MIC	5	FA		CRN02	CRN02 - Fri	N/A	1	N/A	ECA	
						CRN03	CRN03 - Mon	N/A	1	N/A	ECA	
Submit R	egistration											

Figure M – Selection of Minor Courses Section

Please click the "Submit Registration" button when done (Fig. M).

All courses presented in the evening CRNs which you have selected during eCR are not offered on a first come first serve basis. They will be subjected to course offer validation and quota availability before they are officially offered to you.

#### • Submitting your eCR selection

The submission is done after you are redirected to the main page of eCR and will show a confirmation of your submission. You are able to see the timestamp of your submission as highlighted in Yellow in Figure N.

Please remember to print a copy of your eCR submission (Figure N) for reference.

Your eCR has now been completed.

Proceed to select courses Proceed to Drop Resit Number of Attempts Left:4															
Courses Selected And Confirmed															
Course Code	Course Name		Course Type	CU Course Cated		ory Class Group		n Cla	Class Timing Fa		rulties	Exam Timetah	le l		
ANI 307	Predictive Modelling		MIC	5	FA	1017	CRN01 C		N01 - Wed	N/4	A 24 Apr 2024:1		1:00 AM - 12:00 PM		
MKT354	Brand Management		ELE	5	FA		TG01	Tu	e:08:30 AM - 11:30	AM LAU	J KONG CHEEN	15 Apr 2024;01:00 PM - 03:00 PM			
NC0201	Learn to Learn, Learn for Life		CCO	5	FA		CRN05	CR	CRN05 - Thu		4	-			
													Submitted On:202	3/10/02 10:57:53 AM	
CU Summary	CU Summary														
Total CU Requirem	ent for Graduation:		200												
Have I met my Graduation Requirements?															
Graduation Requirements 1 met?															
Graduation Requirements 2 met? No															
Graduation Requi	rement 1 : Ucore/SUS	S Core (Total Req	uired is 40.0)												
Requirement ID	Course/Ucore Course Type			Level		CU Required		CU Completed		CU Currently Pursuing		CU Outstanding			
FTMKTG-0111	UCORE	COMMON CORE SUSS CORE COMPU	LSORY			10			10.00		0		0		
FTMKTG-0112	UCORE	COMMON CORE SUSS CORE RESTRI	CTED			10			10.00		0		0		
FTMKTG-0113	UCORE	COMMON CORE COMMON CORE ELE SUSS CORE UNRES	CTIVES			20			12.50		0		7.50		
Graduation Requirement 2 : Non-Ucore (Total Required is 160.0;)															
Requirement ID	Course/Ucore	Course Type		Level		CU Required		CU Completed		CU Currently Pursuing			CU Outstanding		
FTMKTG-0053	COURSE	COMPULSORY				95			70		0		25		
FTMKTG-0054	COURSE	ELECTIVE				10			10		0		0		
FTMKTG-0216	COURSE	~ GENERAL ELECTIVE	VE ~			15			5		5		5		
MMANA-0013	COURSE	MINOR CORE				30			0		10			20	
MMANA-0014	COURSE	MINOR ELECTIVE				10			0		10		0		
Graduation Requ	irement 3 : Other Requ	irements													
Requirement ID	Course/Ucore	ore Course Type		Level		CU Required		CU Completed		CU Currently Pursuing		CU Outstanding		Remarks	
FTMKTG-0056	COURSE	COMPULSORY ELECTIVE		3 & 4		30		30		0		0		30	
MMANA-0015	COURSE	E MINOR CORE MINOR ELECTIVE				10 0		0		10		o -		-	

Figure N – Confirmation of eCR Submission

#### 4. Enquiries

For further enquiries on eCR, please contact Student Services at 6248 9111 (code 1) or send an email to students@suss.edu.sg